

# **WEAR & TEAR GUIDE**

**Steering Industry Standards** 



#### The South African Vehicle Rental and Leasing Association

Steering Industry Standards

## THE FAIR WEAR & TEAR GUIDE

Fair wear and tear is defined as the degree of deterioration deemed to be reasonable when a vehicle is returned on termination of a contract. The following standards assume that the vehicle is clean and complete, structurally sound, all mechanical and electrical components are in working order and that it is compliant with the manufacturer's specifications and with South African legislation.

#### **ACCEPTABLE**

#### NOT ACCEPTABLE

#### **BODYWORK - EXTERIOR**

- Scratches less than 3cm long (a scratch is not thicker than a pen line
- · Scrape (thick scratch) less than 2cm in length
- Minor body dents, typically those caused by door-to-door contact, provided that it is less than 25mm in diameter and as long as the paint surface has not been penetrated so that bare metal is visible or corrosion has set in.
- · Load boxes minor dents and paint scratches from normal usage
- Limited amount of stone chipping and minor scratches would be accepted
- · All body scratches that can be polished out

- Previous poor body repairs and paint rectification which is visible under normal scrutiny
- Paint chips on bodywork > 5mm in diameter
- Damage due to industrial/chemical fall out or other forms of contamination
- Body panel miss-alignment not consistent with manufactures' finish
- Underbody damage affecting the structural integrity of the vehicle or warranty
- Visible hail damage
- More than 10 chips per vehicle and / or 4 per panel
- · Major abrasions and loss of gloss and colour to exterior paintwork

#### **INTERIOR**

- Wear and soiling through normal use is accepted, as are any repairs that are not readily visible
- Surface scoring and light blemishes that reflect normal use are acceptable in the boot area
- A reasonable amount of scuffing to the door and luggage area treads and sills is acceptable, providing paintwork has not been damaged down to bare metal and that aperture seals are not torn
- All original controls must be intact and operate correctly. If replacement has been necessary, e.g. due to theft, then equipment of a similar value and specification, preferably of the same manufacture as the original, should have been fitted
- Tears and cigarette burns on upholstery, door trim, carpets, dashboard, air vents, door panels, hood linings and the boot area
- · Stains or discolouration of a permanent nature
- Broken, torn, split interior mouldings, trim pads, instrument panel, sun visors or headlining etc
- Any missing or damaged parts and items that were originally supplied by the manufacturer

#### **TYRES AND RIMS**

- · All wheel trims must be intact, with no more than minor scuffing
- All tyres including the spare should meet the legal standard and comply with the vehicle manufacturers' recommendations regarding size, tread and speed rating
- The make and specification of the tyres on the same axle may not be different
- Dented or cracked rims, hub caps and mags.
  - Mag scratches > 30mm in length
- Bubbles on the side walls of tyres
- Any side wall repairs
- Deep cuts or abrasions to the tyre wall
- Re-moulds and other substandard tyres
- Plug on side wall of tyre

#### WINDSCREENS, LAMP GLASS, LENSES AND MIRRORS

- Small 'star chips' to max 5mm diameter outside of the driver's vision. Driver vision is defined as the portion of the windscreen in front of the driver covered by the driver's side of the windscreen wiper, limited to the width of the steering wheel
- · Minor scuff marks or scratches
- All lamps and lenses must be operational and within roadworthy specification
- · Any chips within the driver's vision
  - Any star chips crack greater than 5mm in diameter
- Any crack longer than 4cm on any part of the windscreen
- Holes or cracks in the glass or plastic covers of lamp units

#### **BUMPERS AND BODY MOULDINGS**

Provided these are not broken, cracked or deformed, a minimal amount of scuffing or score marks would be acceptable

Discoloured, loose, cracked, distorted, gouged or split bumpers and mouldings that require replacement, plastic welding or painting

#### **BUMPERS AND BODY MOULDINGS**

Minor dents and deformation, such as stone damage, is acceptable as long as it has not caused corrosion

Damage or distortion to chassis components is not acceptable



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# VEHICLE CHECK LIST AND APPRAISAL REPORT

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	$\checkmark$	Remarks	Contract		
Interior			Date		
Dashboard			Vehicle Make / model		
Seats			Registration		
Carpets			Odometer		
Electrical			Date/time of		
Wipers					
Headlights			Condition of tyres	LF	RF
Brake lights				RL	RR
Indicators					
Radio / CD					
Exterior					
Exterior				1	
Windscreen					
Windows			<b>1</b> // /		
Mirrors			<b>-</b>		
Wheels					
Hubcaps					
			<u> </u>		
Boot / load box					
Carpet					
Spare wheel					
Tools					_
Engine bay					
Engine Oil					
Power steering oil					
Gearbox oil					
Coolant					9
Battery					
Í					
Under carriage and b	rakes				
Condition			1		
Fuel tank					
Level		E 1/4 ½ 3/4 F	I, We, confirm th	e condition of the	e vehicle herein
Fuel top up - Rand			Signed / Renter		Signed / Company
					3 1 7